



Meeting: **Parks & Recreation Commission**
Place: **106 S. Main St.**
Date: **Wednesday August 7, 2013 6:00 P.M.**
Webpage: <http://www.poynette-wi.gov>

MINUTES

Call to Order at 6:02pm. Present were: Nooyen, Tomlinson, Bryant, La'Tour, Golueke, Absent: Horn and Belay.

1. Approval of Agenda: Tomlinson/Bryant motion to approve agenda, MC 5-0
2. Public Communications & Comment: None
3. Reports: Tomlinson and Bryant reported on Memorial Park progress/plans, how to purchase bricks, and Arlington Hardware has volunteered to install the fire hydrant for free.
4. Business Activities
 - a. Approval of meeting minutes from June 5, 2013: Bryant/Nooyen motion to approve, MC 5-0
 - b. Discuss recycling at the parks: Ideas on how to recycle at the parks during movie nights, and other special events were discussed; Nooyen suggested the Boy Scouts could collect and recycle the cans after events, no action taken only to keep ideas open and table for a future meeting.
 - c. Discuss Concession Stand Staffing age requirements and staffing necessity on movie night: Village office will report back on state and federal rules (times and hours) a minor can work, parks would like to have at least one concession stand worker scheduled on movie nights, no action was taken.
 - d. Discussion on Movie Popcorn supplies where to keep and who is in charge of getting and ensuring those supplies are there for movie night: Bryant/Tomlinson requested to label a section of the concession stand movie food supplies, order popcorn supplies from Holiday whole Sale and have parks supply manager order and stock the supplies when low.
 - e. Re-visit official closing date of Splash Pad: Last day of staffing Valley View Concession Stand will be Labor Day September 2, last day of Splash Pad closing to be determined at the September 4, 2013 Parks Commission meeting.
 - f. Discuss PAYSO running fall concession stand during soccer games/ and or village employees: Tomlinson suggested we let PAYSO use the concession stand for fall and spring soccer games and then during the summer hours have concession stand employees work concessions at Valley View. Nooyen discussed letting nonprofit groups use the concession stand for games. No action taken.
 - g. Discuss organizing a Fall/Winter Festival: At the request of the commission Deuth will look into the cost of insurance for a winter festival, who is liable and if feasible. Deuth suggested this be brought to CoW. Davy Tomlinson reported that Bob Tomlinson is willing to chair this event, but would not do so unless village provides him full coverage and assurance he could not be personally sued.
 - h. Discussion about Emerald Ash Borer: Discussed putting information in the tax bill, La'Tour will follow up on inviting Tom Gilles to a park commission meeting to tell us what he knows about this subject.
5. Review of Items for Next and Upcoming Meeting Agendas: Emerald Ash Borer, Splash Pad shut off date, Winter festival insurance questions

Meeting adjourned at 7:15pm

Sue Kilen Deputy Clerk/Treasurer