



Meeting: **Parks & Recreation Commission**
Place: **106 S. Main St.**
Date: **Wednesday, June 5, 2013 @ 6:00 P.M.**
Webpage: <http://www.poynette-wi.gov>

MINUTES

Called to Order at 6:05 p.m.; Present: Tomlinson, Bryant, Belay, La' Tour, Golueke, Absent: Horn, and Nooyen.

1. Approval of Agenda: Bryant/Golueke motion to approve agenda, MC 5-0
2. Public Communications & Comment: None
3. Reports: None
4. Business Activities:
 - a. Approval of meeting minutes from May 1, 2013: Bryant/Belay motion to approve, MC 5-0
 - b. Update on Pauquette Park bathroom project; Tomlinson reported one bathroom stall door yet to hang, bathrooms are now open at 7am by public works, and closed by 10pm by Poynette Police, Deputy Clerk/Treasurer Kilen reported Building Inspector needed the circuit breaker reset, and a Back Flow Preventer on outside hose bibb, PW has since reset the breaker and the Hose Bibb is on order
 - c. Update on sink Hole on Rowen Creek Trail: sink hole is located on the South end of the trail where the dirt begins between the bridge and old dam, Deuth to have PW check out 6/6/2013
 - d. Discussion/Update on concession stand equipment, ordering, pricing and staffing: Kilen reported the request from Byrnes to have a wheeled cart and Microwave at Valley View, commission granted both with a spending limit of \$200.00 for the purchase of the cart, ordering, stocking and pricing has been taken care of by Byrnes, three concession stand staff were hired, Sam Reigel, Autumn Peck and Joe Stephens and the commission would like to welcome them, staffing schedules are still being worked out
 - e. Movies in the park, movie choices, advertising and staffing: There was a licensing conflict with the movie Wreck-It Ralph, so Madagascar 3 will show in its place, flyers again will be distributed, Golueke will check into getting a Pepsi banner sign to advertise the movies in the park, Davy will contact the Poynette press, Reigel and Stephens will be staffing the concession stand for the June 14 movie and Bryant, Golueke and Belay will also be helping out on movie night, office to remind Byrnes to stock lots of drinks and supplies for movie night
 - f. Discuss organizing a Fall/Winter Festival: Commissioners will ask local businesses to see if there is enough interest to host a winter
 - g. Discussion about Emerald Ash Borer: Bryant will gather more info from the Master Gardener George Kept and report her findings back to the commission
 - h. Discussion on Valley View park rental policies: Belay/Bryant motion to discontinue renting out Valley View Park with the decision to honor the ones who have already booked renting the park, MC 5-0.
5. Review of Items for Next and Upcoming Meeting Agendas: It was determined to skip July's meeting and move to holding the next park commission meeting August 7th. Suggested agenda items made were budgeting and projects

The meeting adjourned at 7:35 p.m.

Sue Kilen
Deputy Clerk/Treasurer