

Meeting: **Village Board of Trustees**

Place: **106 S. Main St.**

Date: **Monday, June 13, 2016 at 6:00 p.m.**

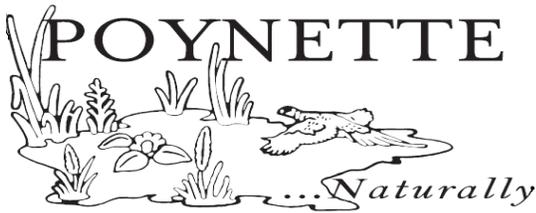
Webpage: **www.poynette-wi.gov**

6.a.

MINUTES

1. Call to Order
President Kaschinske called the meeting to order at 6:01 p.m.
2. Pledge of Allegiance
All rose to recite the Pledge of Allegiance.
3. Roll Call
Members Present: Avery, Boor, Fiore (arrived at 6:09 p.m.), Hutchinson, Kaschinske, Van Schoyck-Teeter
Members Absent: LaTour
Staff Present: Administrator Wilson, Attorney Hughes, Deputy Clerk-Deputy Treasurer Megow, Sergeant Fisher, and Public Works Director Gorman
4. Public Comments
None.
5. Approval of Agenda
Motion by Van Schoyck-Teeter, second by Hutchinson to approve the June 13th Agenda as presented.
Motion carried, 5-0.
6. Staff, Trustee, and Consultant Reports
 - a. Administrator's Memo – Meeting and Project Updates
Administrator Wilson outlined the items in her report. President Kaschinske questioned if the Library and Museum were on their own system. Administrator Wilson stated that the Library was not part of the project. Administrator Wilson stated that she had provided the Village Board decision with regards to the internet for the Museum to the representatives there, but have not received an update from them.
 - b. Public Works Director Memo – Project Updates and Work Completed
Public Works Director Gorman stated that since the writing of the report, the Village Hall sprinkler system had been checked. Public Works Director Gorman noted that there is an item that will need to be repaired.
 - c. Police Chief Memo – Project Updates and Incident Reports
Sergeant Fisher outlined the items in his memo.
 - d. Trustee Reports – Meeting Updates
Trustee Avery stated that the Parks Commission will be looking at the basketball court project at their next meeting as well.
7. Consent Agenda Actions
 - a. Minutes for the Village Board Regular Meeting from May 23, 2016
Motion by Avery, second by Fiore to approve the regular meeting minutes from May 23rd.
Motion carried, 6-0.
 - b. Minutes for the Village Board Special Meeting from May 26, 2016
Motion by Hutchinson, second by Teeter to approve the special meeting minutes from May 26th.
Motion carried, 6-0.

- c. Vouchers dated thru June 16, 2016
Motion by Hutchinson, second by Boor to approve the Vouchers as presented. Motion carried, 6-0.
8. Old Business (Discussion/Possible Action)
 - a. Economic Development Workshop 101
Administrator Wilson outlined the memo. Trustees discussed meeting on a Monday evening in late July or early August. Trustees were comfortable with potentially forgoing a meeting, if that date worked best from Mr. Gay to present the work session. Trustees discussed the 1st Impression Tour that has been scheduled. Trustees discussed who should be invited. Administrator Wilson provided a few names of individual or groups that could be included; but stated that there were spots to fill given that we cannot exceed 35 participants. Trustees stated that staff should work with the Chamber to identify some business owners as potential participants.
9. New Business (Discussion/Possible Action)
 - a. Presentation of Financial Statements with Independent Auditor's Report for Year Ended December 31st, 2015 (*Brett Hofmeister, Johnson Block and Company, Inc.*)
Brett Hofmeister, Johnson Block and Company, outlined the presentation material for the 2015 audit. Mr. Hofmeister answered questions regarding the types of funds, the balance in the undesignated/unreserved designation, and the comparisons between 2014 and 2015. Trustees requested that the audit wait to potentially include the findings from the Fire District Audit, which should be completed within the next week. Mr. Hofmeister noted that the Fire District audit would need to comply with auditing principals (include cash and assets); if not they will be unable to qualify the report.
 - b. Resolution No. 2016-971: A Resolution Approving the 2016-2017 Fermented Malt Beverages and Intoxicating Liquor Licenses and Agents
Motion by Van Schoyck-Teeter, second by Boor to approve Resolution No. 2016-971 as presented. Motion carried, 5-0-1 with Fiore abstaining.
 - c. Operator's Licenses for Year July 1, 2016 to June 30, 2017
Motion by Hutchinson, second by Boor to approve the Operator's Licenses for July 1, 2016 to June 30th, 2017 for those individuals noted in the staff memo dated June 13th, 2016. Motion carried, 5-0-1 with Fiore abstaining.
 - d. Resolution No. 2016-972: A Resolution Approving the 2015 Compliance Maintenance Annual Report for the Poynette Wastewater Utility
Motion by Van Schoyck-Teeter, second by Fiore to approve Resolution No. 2016-972 as presented. Motion carried, 6-0.
 - e. TRaCS Implementation Program – Review Cost and Grant Information
Sergeant Fisher outlined the cost and grant information. Trustees reviewed the information provided. Motion by Van Schoyck-Teeter, second by Boor to approve the implementation project for TRaCS. Motion carried, 6-0.
10. Closed Session
 - a. Convene into Closed Session per 19.85(1)(e) – Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specific public business, whenever competitive bargaining reasons require a closed session.
 - i. Poynette Police Department Union Contract
Motion by Avery, second by Van Schoyck-Teeter to convene into closed session at 7:19 p.m.
Roll call: Avery-yes, Hutchinson-yes, Van Schoyck-Teeter-yes, Kaschinske-yes, Boor-yes, Fiore-yes
 - b. Reconvene in Open Session.



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- i. Acceptance of the 2017-2020 Poynette Professional Police Association, WPPA/LEER Local #229 Agreement with the Village of Poynette.

Motion by Fiore, second by Van Schoyck-Teeter to reconvene into open session at 7:40 p.m.

Trustees discussed the wage increases noted in the contract. Trustee Fiore stated that the Committee did negotiate the contract with the members, as there was a lot of back and forth between the two groups. Trustee Hutchinson stated that the increases and Sergeant position wages concerned him.

Motion by Boor, second by Avery to approve the 2017-2020 Poynette Professional Police Association, WPPA/LEER Local #229 Agreement with the Village of Poynette. Motion carried, 5-1 with Hutchinson voting nay.

11. Upcoming Meeting Agenda Requests

President Kaschinske stated that she spoke with Mr. Burke, as he had been scheduled to speak at a previous Board meeting with regards to the extended term limits for Board members. President Kaschinske indicated that he was in favor of the idea. President Kaschinske stated that some additional information should be collected and this be discussed further at a future CoW meeting. Boor stated that the trees on Main Street should be included on a future agenda. Trustee Avery requested a report from the Village's Columbia County EDA representative. President Kaschinske stated that she would like the Board to discuss a potential employee appreciation event. President Kaschinske stated that each of the members should have received the document to review the Administrator. President Kaschinske stated that this would be on the next Agenda and each member should come prepared.

President Kaschinske stated that staff should reach out to our contact at the Poynette Press and see if an article can be completed about the new Chief appointment. President Kaschinske stated that we are not included on the community calendar. President Kaschinske stated that the Poynette Press should also be encouraged to place an article about the Garden Club and all the work that they do for the community. Administrator Wilson stated that she would reach out to our reporter.

12. Adjournment

President Kaschinske adjourned the meeting at 7:55 p.m.

Approved 06.27.2016

Respectfully submitted,

Lisa M. Wilson, AICP
Village Administrator/Clerk/Treasurer