



Meeting: **Plan Commission**  
Place: **106 S. Main St.**  
Date: **Tuesday, October 20, 2015 @ 6:00 P.M.**  
Webpage: **[www.poynette-wi.gov](http://www.poynette-wi.gov)**

## MINUTES

The meeting was called to order by Village President Kaschinske at 6:00 P.M.

1. Call to Order/Roll Call  
Commissioners present: Hanson, Hutchinson, Kaschinske, Hitz, Sampson arrived at 6:22, Ritzke at arrived at 6:45 with prior notice  
Commissioners absent: Boor, provided prior notice  
Staff Present: Administrator Wilson and Deputy Clerk Kilen
2. Pledge of Allegiance  
All rose to recite the Pledge of Allegiance.
3. Approval of Agenda  
Hutchinson/Hitz motion to approve the October 20<sup>th</sup>, 2015 Agenda as presented, MC 4-0.
4. Approval of Minutes from October 6, 2015  
Hanson/Hutchison motion to approve the meeting minutes from October 6<sup>th</sup>, 2015 as presented, MC 4-0.
5. Staff Report  
Village Planner Mark Roffers submitted his written Quarterly Report.
6. New Business (Discussion/Possible Action)  
Mike Thurston, from Pine Ridge Homes Inc. submitted written information/designs for a conceptual idea to build a Self-Storage facility on the vacant parcel with ID number 534.04. Administrator Wilson submitted written information on this proposal and outlined zoning requirements. Administrator Wilson noted that the property zoned as B-2 Highway Commercial and a conditional use permit would need to be obtained. Commission members suggested a different location. Member Hanson opposed the idea and cited he sees the area developing differently and future stormwater issues resulting. Chair Kaschinske stated based on her researched there is a need. Member Ritzke commented that if we build there then we have nothing left viable for commercial in that area. Planner Roffers stated that if Village Board is in favor of supporting commercial development they would need to provide a lot more in terms of incentives to get that kind of development. Discussion was held surrounding the dedication of the current Private road to the Village and water/sewer location and extension. While the majority of the comments provided were favorable, it was noted that there are specific requirements and a process that must be followed to formally review and approve such a request. Concerns were presented as to whether the proposed use meets the intent of the land use designation and zoning district for this area.
7. Old Business (Discussion/Possible Action)  
Planner Roffers presented the Comprehensive Plan Update. Roffers requested guidance within each chapter, 3-9, which goals, objectives, policies to retain, modify and/or remove. Commission members stated that they want simple language that is easy to interpret. Chair Kaschinske requested that information be included noting how much of each land use category is available

for possible business prospects. Chair Kaschinske requested a community profile. Roffers suggested staff update and/or create a brochure to offer to business prospects. Roffers stated that this information would be constantly changing. Commission members requested that a definition be provided for sustainability. Commission members reviewed the top ten employers and discussion continued regarding business retention efforts. Questions could be raised to local businesses surrounding what we offer to them and how we can help them grow. Commission members discussed revisiting the downtown plan. Discussion focused on stormwater issues and the use of Rowen Creek. Commission members discussed collaboration with other surrounding entities and the use of intragovernmental agreements.

The meeting adjourned at 8:29 p.m.

Approved 12.15.15

Susan Kilen

Deputy Clerk/Deputy Treasurer