

**Poynette Police Department
Request for Security Check**

Name:
Address:
Phone:

Departure Date:

Return Date:

Type of premise:

Residence Business Other: Explain type of premise

Were Keys left with anyone? Yes or No

If yes who: type name, address and phone of key holders

Will anyone be checking on premise? Yes or No

If yes who? Type name, address and phone of all people checking

In case of emergency do you wish to be notified? Yes or No

Best way to contact you?

Phone:

Email:

If no who do we contact? Name of emergency contact and phone number

I request a security check be made of my premise and agree to notify you of my return.

Signature:

Date:

By typing my full name, I understand that I have signed this form and agree to security checks on my premise