

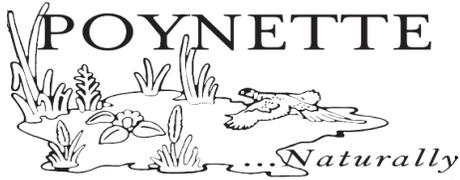
Meeting: **Village Board of Trustees**
Place: **106 S. Main Street; Board Room**
Date: **Monday, July 13, 2020 @ 6:00 pm**
Website: **www.poynette-wi.gov**

MINUTES

- 1) Call to Order
President Kaschinske called the meeting to order at 6:00 pm
- 2) Pledge of Allegiance
All rose for the Pledge of Allegiance
- 3) Roll Call
Board Present: Mueller, Boor, Polzer (prearranged to arrive late; arrived at 6:20 pm), Kaschinske, Stronach and Burke
Board Absent: Fiore (excused)
Staff Present: Public Works Director Gorman, Police Chief Fisher, Attorney Hughes, Administrator Shanks and Clerk/Treasurer Megow
- 4) Public Comments
None
- 5) Reports from Village Staff, Committees and Consultants
 - a) Village Administrator Report
Administrator Shanks explained Wisconsin Election Commission grant funds in the amount of \$1,821.40 have been obtained to cover many of the election expenses related to Covid-19. There is also another grant by the state in the amount of \$41,115 being offered to cover Covid-19 related expenses. The front desk remodel area could potentially be covered by this grant. The police union contract will be brought to the next board meeting for approval as well as the Superior One (old True Value Hardware parcel) annexation petition.
 - b) Chief of Police Report
Chief Fisher explained the employment offer that was made to the candidate for hire has been withdrawn due to his background check. There is not a second candidate. The department will run short for now.
 - c) Director of Public Works Report
 - d) Poynette/Dekorrra Fire Commission Financial Statements and Report
President Kaschinske stated the July meeting was cancelled.
 - e) Park and Recreation Commission Chair Report – July Meeting Cancelled
 - f) Trustee Reports
- 6) Minutes for the Village Board Meeting from June 22, 2020
Motion by Burke to approve the Minutes for the Village Board Meeting from June 22, 2020, second by Stronach, MC 5-0
- 7) Bank Statements through June 30, 2020 and Vouchers dated through July 9, 2020
Motion by Stronach to approve Bank Statements through June 30, 2020 and Vouchers dated through July 9, 2020, second by Burke, MC 5-0

- 8) Open Session Business (Discussion and/or Possible Action)
- a) Presentation of the 2019 Financial Statements and Independent Auditor's Report by Johnson Block & Company, Inc.

Kevin Krynski and Brett Hofmeister were present to give a brief overview of the 2019 Financial Statements and answer questions by the board.
 - b) Resolution No. 20-1266 Waiving Late Payment Charges for Sewer, Stormwater, and Solid Waste Utility Customers for 2nd Quarter Billing
Motion by Burke to approve Resolution No. 20-1266, second by Boor, MC 6-0
 - c) Resolution No. 20-1267 Approving Order to Raze or Repair the Building Located at 374 South Street
Motion by Stronach to approve Resolution No. 20-1267, second by Burke, MC 6-0
 - d) Resolution No. 20-1268 Special Event Permit for Karben4 Brewery LLC Drive Thru Taproom in Pauquette Park and Village Hall parking lots on August 12, 2020
Motion by Polzer to approve Resolution No. 20-1268, second by Stronach, MC 6-0
 - e) Resolution No. 20-1269 Special Event Permit and Temporary Class B Fermented Malt Beverage and Wine License to Poynette-Dekorrra Fire Department for Pork in the Park in Pauquette Park on August 15, 2020
Motion by Polzer to approve Resolution No. 20-1269, second by Stronach, MC 6-0
 - f) Resolution No. 20-1270 Memorandum of Understanding with Sauk County Humane Society for Temporary Shelter of Stray Dogs and Cats
Motion by Boor to approve Resolution No. 20-1270, second by Burke, MC 6-0
 - g) Resolution No. 20-1271 Office Space Rental Agreement with Town of Dekorrra for 2021
Motion by Boor to approve Resolution No. 20-1271, second by Mueller, MC 6-0
 - h) Resolution No. 20-1272 Pay Application #3 for the Park Street and Washington Street Utility and Street Improvement Projects in the amount of \$158,088.36
Motion by Burke to approve Resolution No. 20-1272, second by Boor, MC 6-0
 - i) 2021 – 2025 Capital Improvement Plan Review
Administrator Shanks explained this is continued discussion. The department heads came up with four items, the leaf collector, the park's utility vehicle to clear paths, solar powered speed signs and the Hwy 51 corridor project plan, that could potentially be removed from the 2021 budget. Chief Fisher stated he may be able to purchase 1 or 2 of the speed signs with his budget this year. The board approved the delay of the items presented. The board directed staff to earmark funds in the 2021 budget for sidewalks. Administrator Shanks will make the adjustments discussed and it will be brought back to the board on July 27th.
- 9) Closed Session (Discussion and/or Possible Action) - Attendance is limited to the governing body, necessary staff and other officers such as the Administrator, Clerk and Attorney and other persons whose presence is necessary for the business at hand.



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Under Wis. Stats. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Motion by Boor to go into Closed Session at 7:13 pm

Roll Call Vote: Mueller – Yes, Boor – Yes, Polzer – Yes, Kaschinske – Yes, Stronach – Yes and Burke - Yes

a) Annual Performance Review for Village Administrator

Motion by Kaschinske to go into Open Session at 7:22 pm, second by Polzer, MC 6-0

10) Open Session (Discussion and/or Possible Action)

a) Any necessary discussion or action related to closed session items
None

11) Upcoming Meeting Agenda Requests

Trustee Boor requested to discuss future industrial expansion plans for the Village at an upcoming Committee of the Whole meeting.

12) Adjournment

President Kaschinske adjourned the meeting at 7:24 pm

Approved 7/27/2020

Respectfully Submitted,

Natalie Megow
Clerk/Treasurer