



Meeting: Committee of the Whole
Place: 106 South Main Street; Board Room
Date: Monday, June 28, 2021 @ 6:00 pm
Webpage: www.poynette-wi.gov

MINUTES

- 1) Call to Order
President Kaschsinke called the meeting to order at 6 pm.
- 2) Pledge of Allegiance
All rose for the Pledge of Allegiance
- 3) Roll Call
Board Present: Fiore, Polzer, Stronach, Kaschinske, DeYoung and Burke
Board Absent: Mueller (excused)
Staff Present: Police Chief Fisher, Village Engineer Anderson, Library Director Bailey, Attorney Bryan Kleinmaier and Clerk/Treasurer Megow
- 4) Minutes for the Committee of the Whole from May 24, 2021
Motion by Fiore to approve Minutes for the Committee of the Whole from May 24, 2021, second by Stronach, MC 6-0
- 5) Business (Discussion)
 - a) Cemetery Update and Sign Request by Whitt Case
Whitt Case, President of the Cemetery Association, was in attendance to give an update on what is happening in the cemetery. The Village currently mows and plows the cemetery. The Association is looking at putting a couple of small signs/markers to honor Shirley Stoltenberg on the far Eastern roadway. This will also help when giving people directions. They are also looking at putting some small markers along the rows to help with locating and directing people to grave sites. One request that they have for the Village is Seward Street going up into the cemetery is in need of repairs. A future project is an above ground crematorium.
 - b) Employee Annual Performance Reviews
Clerk/Treasurer Megow is looking for direction on how to proceed with annual reviews of employees. The Board decided that an across-the-board bonus to all employees was warranted. Clerk/Treasurer Megow will put the \$750 bonuses in the 2022 budget to be paid in January 2022. Department heads will continue to review their employees as normal.
 - c) 2022 Annual Budget Schedule
Clerk/Treasurer Megow presented a budget schedule to the Board. Staff has already started working on the Five-Year Capital Plan.

d) Village Engineer Report

i) North-South Trail update

Village Engineer Kory Anderson was in attendance to give an update on the North-South Trail project. The project started last week and the contractor will be working on storm sewer work today and tomorrow. This is a six-to-seven week project. The construction crew will maintain at least one lane of traffic at all times. Chief Fisher asked if an electronic speed sign could be placed along the roadway by the County to slow down traffic. The contractor has issued a change order. This was due to a larger storm drain needed and additional trees and brush that needed to be taken out.

ii) Sidewalk Determination Ordinance

Engineer Anderson gave a brief overview regarding the construction of future sidewalks in areas of future development within the Village. Village Ordinance contains a "Sidewalk Decision Matrix" which he gave further explanation. Conversation came up regarding the Park Street expansion and whether sidewalk needed to be put in on the east side of the street along the industrial side especially if the West Ridge Subdivision does get developed. Mr. Anderson reminded the Board that the sidewalk needs to go in when the subdivision is developed otherwise there are potential problems with the grading and elevations of the lots after the fact when trying to install sidewalks.

6) Adjournment

President Kaschinske adjourned the meeting at 6:27 pm

Approved 7/26/2021

Respectfully Submitted,



Natalie Megow, WCMC
Clerk/Treasurer