



Meeting: Plan Commission
Place: 106 S. Main Street; Board Room
Date: Tuesday, May 18, 2021 @ 6:00 pm
Webpage: www.poynette-wi.gov

MINUTES

- 1) Call to Order
Commission Chair Kaschinske call the meeting to order at 6 pm
- 2) Pledge of Allegiance
All rose for the Pledge of Allegiance
- 3) Roll Call
Commission Present: Johnson, Ammerman, Pahman, Morales, Kaschinske, Burke and Branish
Commission Absent: None
Staff Present: Planner Mark Roffers and Clerk/Treasurer Megow
- 4) Public Comments
None
- 5) Approval of Minutes from April 20, 2021
Motion by Burke to approve Minutes from April 20, 2021, second by Branish, MC 7-0
- 6) Staff/Consultant Monthly Reports
Chair Kaschinske welcomed Tim Pahman and Johanne Morales to the Commission. Clerk/Treasurer Megow stated the Village is in the Administrator hiring process. Applications are due May 28th.
- 7) Business (Discussion/Potential Action)
 - a) Resolution No. PC-2021-04 Site Plan Approval for Building 101 Renovation and Associated Parking/Circulation Improvements for Research Products Corporation
Motion by Johnson to approve Resolution No. PC-2021-04, second by Branish, MC 7-0

Bill Priske from Research Products and Scott Herkert from Strand were in attendance. Mr. Priske stated they are in Phase 3 of the expansion/remodeling plan. They are adding more office space for support staff in Building 101. Research Products will employ over 300 employees in the Village by the end of the year.
 - b) Resolution No. PC-2021-05 Recommending approval to the Village Board of Ordinance No. 2021-587 An ordinance to repeal and replace Title III, Chapter 5 of the Village of Poynette Municipal Code relating to the control of construction site erosion and Sedimentation resulting from land disturbing construction activities
 - i) Public Hearing – *The public may make comments on the proposed ordinance.*

Commission Chair Kaschinske opened the Public Hearing at 6:07 pm
Commission Chair Kaschinske closed the Public Hearing at 6:08 pm
 - ii) Discussion / Potential Action
Motion by Burke to approve Resolution No. PC-2021-05, second by Johnson, MC 7-0

- c) Resolution No. PC-2021-06 Recommending approval to the Village Board of Ordinance No. 2021-588 An ordinance to repeal and replace Title III, Chapter 8 of the Village of Poynette Municipal Code relating to the control of post-construction runoff
- i) Public Hearing – *The public may make comments on the proposed ordinance.*

Commission Chair Kaschinske opened the Public Hearing at 6:08 pm
Commission Chair Kaschinske closed the Public Hearing at 6:09 pm
 - ii) Discussion / Potential Action
Motion by Burke to approve Resolution No. PC-2021-06, second by Branish, MC 7-0
- d) Resolution No. PC-2021-07 Recommending approval to the Village Board of Ordinance No. 2021-589 An ordinance to repeal and replace Title III, Chapter 4 of the Village of Poynette Municipal Code relating to shoreland-wetland zoning
- i) Public Hearing – *The public may make comments on the proposed ordinance.*

Commission Chair Kaschinske opened the Public Hearing at 6:10 pm
Commission Chair Kaschinske closed the Public Hearing at 6:11 pm
 - ii) Discussion / Potential Action
Motion by Johnson to approve Resolution No. PC-2021-07, second by Burke, MC 7-0
- e) Resolution No. PC-2021-08 Recommending approval to the Village Board of Ordinance No. 2021-590 An ordinance creating Title III, Chapter 11 of the Village of Poynette Municipal Code relating to shoreland zoning in annexed areas
- i) Public Hearing – *The public may make comments on the proposed ordinance.*

Commission Chair Kaschinske opened the Public Hearing at 6:11 pm
Commission Chair Kaschinske closed the Public Hearing at 6:12 pm
 - ii) Discussion / Potential Action
Motion by Burke to approve Resolution No. PC-2021-08, second by Branish, MC 7-0
- f) Resolution No. PC-2021-09 Recommending approval to the Village Board of Ordinance No. 2021-591 Amending Title I, Chapter 3 and Title III, Chapter 2 to ensure consistency of the role of the Board of Appeals and environmental regulations among different chapters of Municipal Code
- i) Public Hearing – *The public may make comments on the proposed ordinance.*

Commission Chair Kaschinske opened the Public Hearing at 6:13 pm
Commission Chair Kaschinske closed the Public Hearing at 6:15 pm
 - ii) Discussion / Potential Action
Motion by Johnson to approve Resolution No. PC-2021-09, second by Burke, MC 7-0

- g) Resolution No. PC-2021-10 Recommending approval to the Village Board of Ordinance No. 2021-592 Amending Title III, Chapter 1 of the Village of Poynette Municipal Code relating land division and subdivision regulations

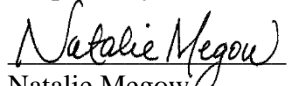
Motion by Burke to approve Resolution No. PC-2021-10, second by Branish, MC 7-0

Commissioner Burke gave a brief explanation/definition of impact fees. The funds need to be used within 8 years or the fees need to be refunded. There isn't a library capital project at this time, so it makes sense not to collect those impact fees.

- 8) Adjournment
Commission Chair Kaschinske adjourned the meeting at 6:18 pm

Approved 6/22/2021

Respectfully Submitted,


Natalie Megow

Clerk/Treasurer