



**Meeting:** Committee of the Whole  
**Place:** 106 South Main Street; Board Room  
**Date:** Monday, March 22, 2021 @ 6:00 pm  
**Webpage:** [www.poynette-wi.gov](http://www.poynette-wi.gov)

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## MINUTES

- 1) Call to Order  
President Kaschinske called the meeting to order at 6:00 pm
- 2) Pledge of Allegiance  
All rose for the Pledge of Allegiance
- 3) Roll Call  
Board Present: Mueller, Boor, Polzer, Kaschinske, Stronach and Fiore  
Board Absent: Burke (excused)  
Staff Present: Public Works Director Gorman, Police Chief Fisher, Library Director Bailey, Village Attorney Hughes, Administrator Shanks, and Deputy Clerk/Deputy Treasurer Kilen
- 4) Minutes for the Committee of the Whole from February 22, 2021  
Motion by Stronach to approve the Minutes for the Committee of the Whole from February 22, 2021, second by Boor, MC 6-0
- 5) Business (Discussion)
  - a) Village Welcome Signs  
Currently the Village has three Poynette Naturally Billboards at entryways into the Village, two of which have been refurbished at the cost of \$6525. Trustee Mueller requested input for newer updated signs and the present Committee Members agreed Village Staff should get quotes for a sign with some masonry. Member Polzer will reach out to the Chamber of Commerce.
  - b) Mask/Face Covering Policy at Village Hall  
Administrator Shanks memo explained Executive Order #105 declaring a State of Emergency and Public Health Emergency related to COVID-19 is in effect until April 4, 2021 and in addition Emergency Order #1 currently in place, which generally requires face coverings for every individual over the age of five while indoors/enclosed space other than a private residence is in effect until rescinded, struck down by a judiciary, or revoked by the Governor. Trustee Mueller requested a discussion for a policy to require face masks in Village Meetings and Village Hall. Two members wanted face masks required and four members did not want enforcement of Emergency Order #1.
  - c) North Street Extension Status  
Administrator Shanks outlined the westerly extension of North Street to McMillan Road is identified in the Village's Comprehensive Plan, but not currently in the Village's Five-year Capital Plan. Shank's memo listed several ways to finance the project one of which could partly be used by the stimulus package for water and sewer infrastructure.

Administrator Shanks also advised the focus should first be on acquiring the actual right of ways and have construction out a few years from that time frame.

- d) 517 East North Street Development Update  
The history behind the 517 E North Street potential development project was explained by Administrator Shank's in his memo. There was a Comprehensive Plan amendment created for a mixed-use/flex commercial land use category and to further this project along, a text amendment to the zoning ordinance to allow for more zoning flexibility in exchange for higher quality development was approved on January 11, 2021. Village staff has the understanding that the Mueller's along with their developers are working to move forward on their plans for the property, but no formal Rezone application has been submitted to the Village.
  
- e) Request for privilege in the right of way near tax parcel 537.RD1 from Black Dog Investment Group LLC  
Jennifer Radewan, Black Dog Investment Group LLC is looking to place a sign for their business located at 1000 Links Drive in the Village Right of Way on parcel 537.RD1. Village Attorney Hughes will prepare a formal privilege document with certain requirements that must first go to the Plan Commission and then to the Village Board for a final approval.

- 6) Adjournment  
President Kaschinske adjourned the meeting at 6:26 pm

Approved 4/26/2021

Respectfully Submitted,

Susan Kilen  
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Deputy Clerk/Deputy Treasurer